

INTRODUCTION

The New Jersey Department of Community Affairs (DCA) is pleased to announce the Lead-Safe & Single-Family Home Remediation and HUD Lead-based Paint Hazard Reduction Programs. The purpose of the programs is to identify and remediate lead-based paint hazards via interim controls and lead abatement to prevent elevated blood lead levels in children and pregnant women.

ELIGIBILITY

To be eligible for the Pr	ogram, properties and	homeowners must meet	the following criteria:
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- ☐ Applicants must meet income guidelines for the county;
- ☐ Property must consist of 1-4 residential units;
- □ Property must have been built prior to 1978;
- ☐ Property must have a presence of lead-based paint hazards;
- □ **HUD Lead Abatement Program ONLY**: Applicant Household must be occupied or frequently visited by a child under the age of 6

INCOME ELIGIBILITY

The Lead-Safe & Single-Family Home Remediation Grant and HUD Lead-Based Paint Hazard Reduction Program's participants should be low to moderate income (LMI) homeowners, or tenant occupants. The homeowner occupant and/or the tenant household's gross income should not exceed 80% of Area Median Income in their respective counties.

80% Area Median Income								
County	One	Two	Three	Four	Five	Six	Seven	Eight
Atlantic	\$46,550	\$53,200	\$59,850	\$66,500	\$71,850	\$77,150	\$82,500	\$87,800
Bergen	\$57,700	\$65,950	\$74,200	\$82,400	\$89,000	\$95,600	\$102,200	\$108,800
Burlington	\$52,950	\$60,500	\$68,050	\$75,600	\$81,650	\$87,700	\$93,750	\$99,800
Camden	\$52,950	\$60,500	\$68,050	\$75,600	\$81,650	\$87,700	\$93,750	\$99,800
Cape May	\$47550	\$54,350	\$61,150	\$67,900	\$73,350	\$78,800	\$84,200	\$89,650
Cumberland	\$43,150	\$49,300	\$55,450	\$61,600	\$66,550	\$71,500	\$76,400	\$81,350
Essex	\$55,950	\$63,950	\$71,950	\$79,900	\$86,300	\$92,700	\$99,100	\$105,500
Gloucester	\$52,950	\$60,500	\$68,050	\$75,600	\$81,650	\$87,700	\$93,750	\$99,800
Hudson	\$58,000	\$66,250	\$74,550	\$82,800	\$89,450	\$96,050	\$102,700	\$109,300
Hunterdon	\$57,250	\$65,400	\$73,600	\$81,750	\$88,300	\$94,850	\$101,400	\$107,950
Mercer	\$55,950	\$63,950	\$71,950	\$79,900	\$86,300	\$92,700	\$99,100	\$105,500
Middlesex	\$57,250	\$65,400	\$73,600	\$81,750	\$88,300	\$94,850	\$101,400	\$107,950
Monmouth	\$55,950	\$63,950	\$71,950	\$79,900	\$86,300	\$92,700	\$99,100	\$105,500
Morris	\$55,950	\$63,950	\$71,950	\$79,900	\$86,300	\$92,700	\$99,100	\$105,500
Ocean	\$55,950	\$63,950	\$71,950	\$79,900	\$86,300	\$92,700	\$99,100	\$105,500
Passaic	\$57,700	\$65,950	\$74,200	\$82,400	\$89,000	\$95,600	\$102,200	\$108,800
Salem	\$52,950	\$60,500	\$68,050	\$75,600	\$81,650	\$87,700	\$93,750	\$99,800
Somerset	\$57,250	\$65,400	\$73,600	\$81,750	\$88,300	\$94,850	\$101,400	\$107,950
Sussex	\$55,950	\$63,950	\$71,950	\$79,900	\$86,300	\$92,700	\$99,100	\$105,500
Union	\$55,950	\$63,950	\$71,950	\$79,900	\$86,300	\$92,700	\$99,100	\$105,500
Warren	\$55,950	\$63,950	\$71,950	\$79,900	\$86,300	\$92,700	\$99,100	\$105,500



Application Instructions

To determine eligibility, an application must contain all the requested information. If the exact 'Year of Building Construction' is unknown, please estimate to the best of your knowledge.

No Show/No Entry Fee

The Applicant will be responsible for paying a No-Show/No-Entry fee to the Lead Evaluation Services company of

[] if the lead evaluation services company or contractor arrives onsite for a scheduled site visit at the subject property and testing or other evaluation services cannot be conducted or completed due to no fault of the lead evaluation services company or its employees and/or due to any conditions stated in the attached "Right of Entry (ROE) and Release of Information" Document.

Questions? Please call us at Please mail the completed application to the designated Agency in your county:



Application Checklist

Ш	Signed "Confirmation of Receipt of Lead Pamphlet"
	Completed application form (all information completed and signed by owner)
	 Copies of current payroll stubs or a signed employer verification of income Certifications of income from non-payroll sources such as unemployment and disability compensation, worker's compensation and severance pay, Aid to families of Dependent Children (AFDC), or Supplemental Security Income (SSI) Copies of Social Security earnings statements, other annuity or retirement income statements.
	For Applicants and/or Members of Household with No Income, Signed and Notarized Copies of:
	Signed "Right of Entry Form"
	Copies of Social Security Cards or Equivalent Documentation for all household members
	Proof of Residence at Property
	Proof of Ownership (copy of mortgage deed, or rental agreement, or county tax record)
	 For Owner Applicants: Copy of property deed (We only need a copy of the first page showing all current owners. May be obtained through your local town clerk) □N/A
	For HUD Program ONLY: • Proof of Elevated Blood Lead Testing and Results



Department of Health Information

Has the Local Department of Health issued an Order to Abate for the home? ☐ Yes ☐ No If Yes, and in one of the 11 target service municipalities, then lead abatement must be done under the HUD grant.

		ity Affairs (DCA) Weatherization Assistance ☐Yes ☐No
Applicant Information		
Last Name,	First Name:	Middle Initial:
Mailing Address:		
City, State, Zip Code:		
Phone: (Home):	Phone (Wo	ork):
Email Address:	Cell Phone	:
Property Information		
Address:		
Block Number:	Lot Number:	
County:		
Number of Legal Dwelling Ur	nits in Building: □One (1) Unit □	Two (2) Units
Ç Ç	\Box Three (3) Units \Box	
Year of Building Construction	:	
Historical Significance- Has th	e property been designated "historic,"	or is it located in a historic district?

Type of Exterior (vinyl, wood clapboard, etc.):

Occupancy Information (please choose one) □ Owner Occupied Single Family □ Rental Only Property

Manager Signature:

□Combined, Owner Occupied with Rental (owner resides at, but rents part of building)

Is the unit determined to be structurally sound, and occupancy is permissible, under State and Local building and property maintenance codes? \Box Yes \Box No

Lead	l Prog	ram N	⁄lana	ger
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□Yes □No □Unsure

I certify that, based on the application information, the applicant shall be allocated to one of the following programs \Box State Lead-Safe \Box State Single-Family \Box HUD Lead-Based Paint Hazard Reduction Program



Lead-Safe Home Remediation Grant Program/HUD Lead-Based Paint Hazard Reduction Program Applicant Income Verification Form

Instructions

This form must be completed by the <u>occupant(s)</u> of the home for which assistance is being requested from DCA Lead-Safe Program/HUD Lead-Based Paint Hazard Reduction to provide lead-safe/lead-abatement repairs. (**Landlords do not fill out this section unless they are requesting assistance for the unit they are living in**). Please list <u>all</u> household members below. Please provide the total yearly income for all persons residing in the unit from <u>all</u> sources, including income from employment, pensions, social security, ANFC, SSI, alimony/child support, workers compensation, and interest on savings accounts and other assets.

Copies of 3rd party documented evidence of these income sources must be provided. See the attached application checklist for types of documentation that are acceptable. *All evidence provided shall be kept strictly confidential*

List Name(s) of all Occupants	Relationship	Gender	Date of Birth	Ethnicity & Race**	*Income Amount	Incom Source
	Head of Household	\Box M				
		$\Box F$				
		$\Box M$				
		$\Box F$				
		$\Box M$				
		□F				
		$\Box M$				
		□F				
		$\Box M$				
		$\Box F$				
Total Annual Household Income (Incl I hereby certify that the information pro (information for verification purposes.	ovided on this form is	s true and co	mplete to the be		ge. I also authorize s ay include providing	
Applicant Signature:						
*If the income amount of 18+ individual Lead Application, Application Check		omplete the	appropriate N	To Income Form	s listed on page 2 o	of this

** Ethnicity and Race Instructions

The Lead-Safe Home Remediation Grant Program is required by State of New Jersey to collect and annually report these demographics in an aggregate manner so that no personal information is shared. Please indicate by number each demographic that applies for each individual. Ethnicity applies for each race response meaning a minimum of two numbers will apply for each response such as B,3 or B,4 etc. or more if multiple race responses such as B,2,5 (Not Hispanic, Asian, and White)

Ethnicity

- A. Hispanic or Latino
- B. Not Hispanic or Latino

Race

- 1. American Indian or Alaskan Native
- 2. Asian
- 3. Black or African American
- 4. Native Hawaiian or Other Pacific Islander
- 5. White
- 6. Other (Hispanic, or mixed)

Note: The demographic information you provided does not affect in any way how your application for assistance or eligibility is considered by our office.

Right-of-Entry (ROE) Permit and Release of Information

Applicant Name:	
Address:	
City:	County:
Phone:	
Email:	

The undersigned (Applicant) hereby unconditionally authorizes New Jersey Department of Community Affairs (NJDCA), and the Lead-Safe Home Remediation Pilot Grant Program (Lead-Safe Pilot Grant Program) Program Managers and their respective assigns, employees, agents, and contractors (collectively, the "Lead-Safe Pilot Program Managers") to have the right of access and to enter in and onto the property described above for the purpose of performing property and environmental and historic preservation review inspections, taking sample materials for specialized testing for the purposes of participating in the NJ Lead-Safe Pilot Grant Program.

It is fully understood that this Right of Entry Permit (ROE) does not create any obligation on the part of the Lead-Safe Pilot Program Managers, or its contractors to perform inspections or undertake repairs to the Property.

Applicant understands and agrees:

- 1) Completion of ROE: No inspections and repairs will be performed until this ROE is completed in full.
- 2) *Full Access*: The property owner is solely responsible for insuring that full access is provided to the lead evaluation services company for scheduled on-site testing of the subject property. Full access shall mean providing access to all habitable and non-habitable areas within the subject property, garages, storage areas, outbuildings, lands, and grounds. Should the lead evaluation services company be unable to complete scheduled on-site testing of the subject property due to the owner's failure to provide full access, the owner shall be held responsible for paying a no-show/no-entry fee as described in Item 6(a), below. For the purposes of this section, partial access shall mean any limitations on access to the subject property which precludes the lead evaluation services company from completing a Lead-Safe Pilot Program assigned inspection or testing procedure. Partial access shall be treated as no access.
- 3) Lighting/Visibility: The property owner is solely responsible for insuring adequate lighting is available at the subject property during scheduled testing. Should the lead evaluation services company be unable to complete scheduled on-site inspection or testing of the subject property due to the owner's failure to provide adequate lighting, the owner shall be held responsible for paying a no-show/no-entry fee as described in Item 6(a), below. For the purposes of this section, adequate lighting shall mean sufficient light to allow inspection or testing of building components and surfaces without additional equipment. In the event the property owner is unable to provide sufficient lighting, the owner may request that the lead evaluation services company provide lighting equipment at an additional cost to the owner. If the

Owner elects this option, the Owner must notify the lead evaluation services company no later than the date that the inspection or testing is scheduled.

- 4) *Time Period:* The ROE shall expire 12 months after this form is signed, unless sooner cancelled according to the terms herein.
- 5) *Inspections:* The ROE authorizes inspections of the Property and Home. Applicant understands that the NJDCA, its employees, agents, contractors and/or representatives shall, in their sole discretion, determine the extent of the required repairs. Applicant understands that the Lead-Safe Pilot Program, its employees, agents, contractors and/or representatives, in their sole discretion, determine the extent of the required inspections for environmental and historic preservation reviews. Applicant understands that more than one (1) inspection may be required, and agrees to provide access for any subsequent or all inspections.
- 6) Lead Inspection/Risk Assessments: The Applicant authorizes the lead evaluation service company or contractor(s) to conduct lead-based paint inspection and testing, and project management services in accordance with the lead evaluation service company or contractor's contract with the New Jersey Department of Community Affairs.
 - a. No-Show/No-Entry Fees- The Applicant/Property Owner will be responsible for paying a No-Show/No-Entry fee to the Lead Evaluation Services company of \$______ if the lead evaluation services company or contractor arrives onsite for a scheduled site visit at the subject property and testing or other evaluation services cannot be conducted or completed due to no fault of the lead evaluation services company or its employees and/or due to any conditions stated in this document.
- 7) Pets: The property owner will be responsible for insuring that no unleashed or otherwise unrestrained dogs or other potentially vicious pets are present at the subject property which prevents full access to the property to conduct scheduled testing or observation of the building conditions. Should the lead evaluation services company be unable to complete scheduled on-site testing of the subject property due to the presence of unleashed or otherwise unrestrained dogs or other potentially vicious pets, the owner shall be held responsible for paying a no-show/no-entry fee as described in Item 6(a), above. For the purposes of this section, partial access which precludes the lead evaluation services company from completing a Lead-Safe Pilot Program assigned inspection or testing procedure shall be treated as no access and will result in a No-Show/No-Entry Fee.
- 8) *Photos:* Applicant understands and authorizes the NJDCA, Lead-Safe Pilot Program, and its contractors, and Lead-Safe Pilot Program Managers, their employees, agents, contractors and/or representatives to take photos, digital likenesses, and audio/video recordings of the Applicant, property and damages, and authorizes the use of such items for the purposes of promotion of the Lead-Safe Pilot Program on the Program website, newsletters, news releases, or other media outlets.
- 9) Sampling: Applicant understands and authorizes the Lead-Safe Pilot Program Managers, its inspectors/technicians and its contractors, to collect samples (ex; drywall compound, floor tile, piping insulation, paint, ceiling tile, soil, etc. this is not an all-inclusive list) of housing materials for purposes of testing for potentially hazardous materials (including lead paint, asbestos, mold, etc.) in accordance with the requirements of local, state, and federal authorities. Applicant understands that this

sampling may result in minor damages to the property (damages may be repaired if the Applicant receives assistance from the Lead-Safe Pilot Program, but will not be repaired if the Applicant does not receive assistance from the Lead-Safe Pilot Program Program).

- 10) Repairs: The ROE authorizes repairs to the Property and Home. Applicant understands that the NJDCA and the Lead-Safe Pilot Program Managers, their employees, agents, contractors and/or representatives shall, in their sole discretion, determine the extent of the required repairs. Applicant understands and agrees to provide full access to property and home at all times during the inspection and construction phase to the NJDCA and Lead-Safe Pilot Program Managers, their employees, agents, contractors and/or representatives, during the contracted period, for all Lead-Safe Pilot Program work to be performed.
- 11) *Disclosures:* By signing this ROE, Applicant acknowledges that none, some, or all of the above mentioned work may be performed pursuant to this ROE and the Lead-Safe Pilot Program. Applicant further acknowledges that work may be destructive to limited small amounts/areas of the current home for test sample purposes. Applicant understands and acknowledges that the areas damaged by the inspector taking the testing samples may not be repaired by Lead-Safe Pilot Program if Applicant elects to discontinue with the Lead-Safe Pilot Program or Applicant is not eligible for repairs by the Lead-Safe Pilot Program.
- 12) Waiver and Hold Harmless: The undersigned will indemnify and hold harmless the NJDCA, Lead-Safe Pilot Program, and it's representatives, and Lead-Safe Pilot Program Managers for any and all liability, loss, damage, or destruction of any type whatsoever to the above described property or to personal property and fixtures situated thereon, or for bodily injury or death to persons on the property, and hereby releases, discharges and waives any and all liability, claims, demands, damages, injuries, losses, penalties, fines, costs, causes of action, judgments, expenses, as well as any and all actions, either legal or equitable, which the undersigned has, or that might arise, of any nature whatsoever and by whomever made, or may have, by reason of or incident to any action of aforesaid Lead-Safe Pilot Program Managers taken to accomplish the aforementioned purpose.
- 13) *Authority:* Applicant represents and warrants that Applicant has full power and authority to execute and fully perform Applicant's obligations under this ROE. If Applicant is an entity, Applicant also represents and warrants that Applicant has such power and authority pursuant to its governing instruments, without the need for any further action, and that the person(s) executing this ROE on behalf of Applicant are the duly designated agents of Applicant and are authorized to do so. Applicant expressly represents and warrants that fee title to the Premises is vested solely in Applicant.
- 14) *Tools and Equipment:* All tools, equipment, and other property taken upon or placed upon the property by the Lead-Safe Pilot Program Managers shall remain the property of the Lead-Safe Pilot Program Managers and may be removed by the Lead-Safe Pilot Program Managers at any time within a reasonable period during this ROE, if necessary.
- 15) *Information Sharing:* Information is collected to make it possible for the NJDCA, Lead-Safe Pilot Program, and Lead-Safe Pilot Program Managers, their employees, agents, contractors and/or representatives to enter Applicant's property, inspect for damage, and/or undertake emergency protective measures. Information submitted will be shared with other government agencies (Federal,

State and City), their contractors, subcontractors and employees, as well as with vested agencies performing inspections and/or repairs, for official use only in accordance with the purposes stated in this ROE.

To cancel this Right of Entry Permit and Release of Information, I understand the cancellation must be signed by the Applicant and provided in writing to the Lead-Safe Pilot Program Managers. Phone-in and verbal cancellations will not be accepted.

By cancelling this form, the Applicant acknowledges that inspections and repairs may not be performed by the Lead-Safe Pilot Program and their respective assigns, employees, agents, and contractors.

Signature(s) and Witness	
For the considerations and purposes set forth herein, I/we hereby set my/our hand(s) and seal(s) this, 20	day of
Applicant Signature:	
Date:	
Witness	

Confirmation of Receipt of Lead Pamphlet

Certification:
I have received a copy of the pamphlet, Protect Your Family From Lead in Your
Home, from () informing me of the potential risk of lead hazard
exposure. I received this pamphlet prior to my application submission to the NJ
Department of Community Affairs' (DCA) Lead-Safe Home Remediation Pilot
Grant Program.
Printed Name of Recipient
Date
Signature of Recipient

Affidavit of No Income for Applicant

Agency Name:		
Client Name:		
Client Address:		
City, Zip:		
it is my responsibility	receive earned income, benefits or dividends of any kind. It to provide information concerning any income received by tion must be reported promptly to a representative of the Leant Program.	y my household
	Name of the Applicant	
	Signature	_
	Date of Signature	
Notarize:		

WARNING: SECTION 1001 OF TITLE 18 OF THE U.S. CODE MAKES IT A CRIMINAL OFFENSE TO MAKE WILLFUL FALSE STATEMENTS OR MISREPRESENTATION TO ANY DEPARMTENT OR AGENCY OF THE U.S. TO ANY MATTER WITHIN ITS JURISDICTION.

Affidavit of No Income for Member of Household

Agency Name:	
Client Name:	
Client Address:	
City, Zip:	
I certify that,	to provide information concerning any incom- nformation must be reported promptly to
Signature of the Applicant	Date
Signature of the Household Member	Date
Notarize:	

WARNING: SECTION 1001 OF TITLE 18 OF THE U.S. CODE MAKES IT A CRIMINAL OFFENSE TO MAKE WILLFUL FALSE STATEMENTS OR MISREPRESENTATION TO ANY DEPARMTENT OR AGENCY OF THE U.S. TO ANY MATTER WITHIN ITS JURISDICTION.

Greater Bergen Community Action, Inc. 61 Voorhis Lane Hackensack NJ, 07601 Phone (973)910-2500 Ext. 7122 or 7011 • Fax. (973)910-2504

Tenant Verification Form

THIS FORM IS TO BE FILLED OUT $\underline{\mathsf{ONLY}}$ BY THE LANDLORD AND/OR SUPERINTENDENT

Date:	File#
This is to verify that	is residing at
TEN	IANT'S NAME
STRE	EET ADDRESS
CITY, S1	TATE & ZIP CODE
Please verify heating arr	rangements (ONLY CHECK ONE)
AHeat is included in rent, which is subsidiz BHeat is included in rent, which is not subsidiated in rent. B1Tenant only pays for basic electric B2Tenant only pays for cooking gas CTenant is responsible for paying their heat DTenant pays separate charge of \$ EAll utilities are included in tenant's rent Amount of monthly rent client pays: \$A Number of Occupants in apartment: Adults Landlord's Name (Please Print) Landlord's Signature Address	ting expenses: Type:GASELECTOIL towards heating or cooling costs amount of rent subsidy pays: \$ 5: Children:
Phone#: ()	Date
	ich may be verified to determine my eligibility and benefits for
the Weatherization Assistance Program.	
Phone#: ()	Date:
Client's Signature	

Landlord/Tenant Lead-Safe Remediation Agreement

(For Properties with Tenants)

This AGREEMENT, made this	day of	between
hereinafter calle	hereinafter	called the Owner, and
	hereinafter ca	lled the Tenant.
The Owner is the lawful Owner of the property l Lot, in the City of	located at	Block,
Lot, in the City of	County of	, New Jersey.
The Owner has executed the corresponding affi	•	
property is not subject to a tax lien. The Agency Home Remediation Pilot Grant Program hereina		9
The Owner and Tenant hereby grant permission said property to make inspections, repairs and purpose of remediation of lead-based paint haz charge made to the tenant for either labor or materials.	/or improvements as ne zards along with the unc	cessary to said property for the derstanding that there will be no
The Owner and the Tenant agree to indemnify an personal injuries and/or property damage which remediation project in connection with any of the	may occur during or after	er the completing of the lead-safe
The Owner agrees not to evict or remove the ten is in compliance with all ongoing obligations and		welling unit as long as the Tenant
The Owner agrees that rent shall not be raised be to lead-safe remediation assistance provided und		value of dwelling units due solely
The Agency will carry out the lead-safe remedi of the aforesaid property and with benefit to the		undue or excessive enhancement
Owner		Date:
Tenant		Date:
Agency		Date:

Lead Assistance Programs

Owner's Permission for Lead Hazard Reduction

(For Tenant and Owner-Occupied Applicants)

Clie	ent Name:			
Ado	lress:			
	l Hazard Reduction Measures to be installed			
				_
Ithe i	, authorizenstallation of lead hazard reduction measur			
and for (o understand that under the State Procuremental warded to the lowest responsible bidder or Qualifications, Round Robin process. I, as the lead evaluator is not chosen by me, but by that the Procurement Laws.	ent Guio provide ne prope	delines, the scope of work i ed to the next contractor in erty owner, understand that	s to be bid out the Request the contractor
	ther certify that the house or building at the lemolition within the 12 months from the day			e or scheduled
(Sign	nature of Owner or Authorized Agent)			——————————————————————————————————————